

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana

GENERAL PURPOSE FINANCIAL STATEMENTS

December 31, 2002

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana

TABLE OF CONTENTS

	<u>Page No.</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Combined Balance Sheet – All Fund Types and Account Groups	2
Combined Statement of Revenues, Expenditures, and Changes In Fund Balance – All Governmental Fund Types	3
Combined Statement of Revenues, Expenditures and Changes In Fund Balance – Budget (GAAP Basis) and Actual – General Fund	4
Combined Statement of Revenues, Expenditures and Changes In Fund Balance – Budget (GAAP Basis) and Actual – Special Revenue Funds	5
Notes to the Financial Statements	6-13
SUPPLEMENTAL INFORMATION SCHEDULES	
Combining Balance Sheet – Special Revenue Funds	14
Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Special Revenue Funds	15
INDEPENDENT AUDITORS' REPORT REQUIRED BY <i>GOVERNMENT AUDITING STANDARDS</i>	
Report on Compliance and on Internal Control Over Financial Reporting based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	16-17
SCHEDULES AND DATA COLLECTION FORM	
Summary Schedule of Prior Year Audit Findings	18
Summary Schedule of Findings and Questioned Costs	19
Management's Corrective Action Plan for Current Year Audit Findings	20
Data Collection Form	21

**INDEPENDENT AUDITORS' REPORT
ON THE FINANCIAL STATEMENTS**



BOUDREAUX, HENDERSON AND COMPANY, LLP

Certified Public Accountants • Personal & Business Consultants

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INDEPENDENT AUDITORS' REPORT

Honorable Gerard B. Wattigny, Chief Judge
Sixteenth Judicial District Court – District Judge
Parishes of Iberia, St. Martin and St. Mary, Louisiana
New Iberia, Louisiana

We have audited the accompanying general purpose financial statements of the Sixteenth Judicial District Court - District Judge, as of and for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the District Court's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Sixteenth Judicial District Court – District Judge, as of December 31, 2002, and the results of its operations and changes in fund balance for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 28, 2003 on our consideration of the Sixteenth Judicial District Court – District Judge's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Sixteenth Judicial District Court – District Judge taken as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Sixteenth Judicial District Court – District Judge. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Boudreaux, Henderson & Co., LLP

New Iberia, Louisiana

May 28, 2003

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GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
December 31, 2002

	<u>GOVERNMENTAL FUND TYPES</u>		<u>ACCOUNT GROUP</u>	<u>TOTAL</u>
	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>GENERAL FIXED ASSETS</u>	<u>(MEMO ONLY)</u>
<u>ASSETS</u>				
ASSETS:				
Cash and Cash Equivalents	\$ 302,897	\$ 183,145	\$ -	\$ 486,042
Investments	745,158	1,562,910	-	2,308,068
Interest Receivable	-	844	-	844
Intergovernmental Receivable	183,059	54,876	-	237,935
Furniture and Equipment	-	-	158,416	158,416
TOTAL ASSETS	<u>\$ 1,231,114</u>	<u>\$ 1,801,775</u>	<u>\$ 158,416</u>	<u>\$3,191,305</u>
<u>LIABILITIES AND FUND EQUITY</u>				
LIABILITIES:				
Accounts, Salaries & Other Payables	\$ 52,026	\$ 21,077	\$ -	\$ 73,103
Due to Other Governments	121,800	-	-	121,800
TOTAL LIABILITIES	<u>173,826</u>	<u>21,077</u>	<u>-</u>	<u>194,903</u>
FUND EQUITY:				
Investment in General Fixed Assets	-	-	158,416	158,416
Fund Balance - Unreserved - Undesignated	1,057,288	1,780,698	-	2,837,986
TOTAL FUND EQUITY	<u>1,057,288</u>	<u>1,780,698</u>	<u>158,416</u>	<u>2,996,402</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 1,231,114</u>	<u>\$ 1,801,775</u>	<u>\$ 158,416</u>	<u>\$3,191,305</u>

The accompanying notes are an integral part of these financial statements.

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
For the Year Ended December 31, 2002

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>TOTAL (MEMO ONLY)</u>
<u>REVENUES</u>			
Enforcement Fees	\$ -	\$ 562,164	\$ 562,164
Court Costs and Commissions	234,426	53,095	287,521
Interest Earnings	25,781	51,110	76,891
Federal Grants	-	246,902	246,902
State Grants	50,440	-	50,440
Miscellaneous Income	5,922	-	5,922
	<u>316,569</u>	<u>913,271</u>	<u>1,229,840</u>
TOTAL REVENUES			
<u>EXPENDITURES</u>			
Salaries and Related Benefits	62,346	548,329	610,675
Operating Services	63,346	120,239	183,585
Professional Fees	51,438	57,523	108,961
Materials and Supplies	10,744	44,919	55,663
Travel and Other Charges	45,422	9,415	54,837
Capital Outlay	21,390	20,749	42,139
Transfers Out	121,800	50,322	172,122
Intergovernmental Agreement	-	10,000	10,000
	<u>376,486</u>	<u>861,496</u>	<u>1,237,982</u>
TOTAL EXPENDITURES			
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(59,917)	51,775	(8,142)
FUND BALANCE AT BEGINNING OF YEAR	<u>1,117,205</u>	<u>1,728,923</u>	<u>2,846,128</u>
FUND BALANCE AT END OF YEAR	<u><u>\$1,057,288</u></u>	<u><u>\$1,780,698</u></u>	<u><u>\$2,837,986</u></u>

The accompanying notes are an integral part of these financial statements.

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
For the Year Ended December 31, 2002

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<u>REVENUES</u>			
Court Costs and Commissions	\$ 220,400	\$ 234,426	\$ 14,026
Interest Earnings	26,500	25,781	(719)
Federal Grants	55,240	-	(55,240)
State Grants	-	50,440	50,440
Miscellaneous Income	-	5,922	5,922
TOTAL REVENUES	302,140	316,569	14,429
<u>EXPENDITURES</u>			
Salaries and Related Benefits	62,156	62,346	(190)
Operating Services	41,719	63,346	(21,627)
Professional Fees	57,315	51,438	5,877
Materials and Supplies	49,810	10,744	39,066
Travel and Other Charges	80,556	45,422	35,134
Capital Outlay	39,000	21,390	17,610
Transfers In/Out	134,739	121,800	12,939
TOTAL EXPENDITURES	465,295	376,486	88,809
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(163,155)	(59,917)	103,238
FUND BALANCE AT BEGINNING OF YEAR	1,117,205	1,117,205	-
FUND BALANCE AT END OF YEAR	\$ 954,050	\$ 1,057,288	\$ 103,238

The accompanying notes are an integral part of these financial statements.

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL - SPECIAL REVENUE FUNDS
For the Year Ended December 31, 2002

	SPECIAL REVENUE FUNDS		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<u>REVENUES</u>			
Enforcement Fees	\$ 550,000	\$ 562,164	\$ 12,164
Court Costs and Commissions	52,090	53,095	1,005
Interest Earnings	48,000	51,110	3,110
Federal Grants	245,451	246,902	1,451
TOTAL REVENUES	895,541	913,271	17,730
<u>EXPENDITURES</u>			
Salaries and Related Benefits	549,108	548,329	779
Operating Services	139,051	120,239	18,812
Professional Fees	74,208	57,523	16,685
Materials and Supplies	61,251	44,919	16,332
Travel and Other Charges	15,206	9,415	5,791
Capital Outlay	51,509	20,749	30,760
Transfers out	50,308	50,322	(14)
Intergovernmental Agreement	-	10,000	(10,000)
TOTAL EXPENDITURES	940,641	861,496	79,145
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(45,100)	51,775	96,875
FUND BALANCE AT BEGINNING OF YEAR	1,726,356	1,728,923	2,567
FUND BALANCE AT END OF YEAR	\$ 1,681,256	\$ 1,780,698	\$ 99,442

The accompanying notes are an integral part of these financial statements.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

The Sixteenth Judicial District Court – District Judge Fund was created by Louisiana Revised Statute (R.S.) 13:996.37, which provides for the creation of judicial expense funds for the Sixteenth Judicial District. This statute allows for an increase in court costs, authorization to use funds to expedite efficient operation of the court and to prohibit use of the funds for judges' salaries. The judges, en banc, of the Sixteenth Judicial District have control over the fund and all disbursements made from the fund.

The Sixteenth Judicial District Court previously had two general funds, The Judicial Expense Fund and the Criminal Court Fund, which were managed by the Iberia Parish Government. Effective April 1, 1994, an intergovernmental agreement was entered into allowing the said court funds to be administered by the office of the Sixteenth Judicial District Attorney in order to avoid the expense of staff and equipment necessary to administer the court funds. The Judicial Expense Fund is accounted for separately in this report and the Criminal Court Fund is accounted for as a special revenue fund under the District Attorney's financial statements.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Basis of Presentation - The accompanying general purpose statements of the Sixteenth Judicial District Court – District Judge have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Reporting Entity - For financial reporting purposes, in conformance with Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification), the Sixteenth Judicial District Court – District Judge herein referred to as the District Court, includes all funds, account groups, activities, et cetera, that are controlled by the District Court, comprised of independently elected parish officials. As independently elected parish officials, the District Court is solely responsible for the operations of its office, which includes the hiring or retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the District Court that are paid for or provided by the Iberia, St. Mary, and St. Martin parish governments, such as maintenance and operation of the parish courthouses in which the District Court's offices are located and funds for equipment and furniture of the District Court, the District Court is financially independent.

Statement No. 14 of the GASB established the following criteria for determining if a governmental entity is a primary government or a component unit of a primary government:

- a. It has a separately elected governing body.
- b. It is legally separate.
- c. It is fiscally independent of other governments.

Because it meets the above criteria the District Court is not considered a component unit of any other governmental entity, nor is it considered a primary government for any other governmental entities.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Accordingly, the District Court is a separate governmental reporting entity. The activities of the parish government, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity are not included within the accompanying financial statements as they are considered autonomous governments. These units of government issue financial statements separate from those of the Sixteenth Judicial District Court – District Judge.

Fund Accounting – The District Court uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable financial resources.

Governmental Funds:

General Fund

The general fund is the general operating fund of the District Court. It is used to account for all financial resources relative to judicial expense funds. R.S. 13:996.37 provides for the collection of a \$15 court fee on every civil suit and a \$5 fine on every criminal case over which the Sixteenth Judicial Court has jurisdiction and the defendant is convicted. These monies can be used to pay personnel, maintain the law library, purchase equipment and supplies or other items necessary to efficiently operate the court.

Special Revenue Funds

IV-D Hearing Officer Fund – This fund was established by R.S. 46:236.5 to provide for the court to implement an expedited process for the establishment or enforcement of support. Such court may assess and collect a fee of not more than five percent of all existing and future support obligations to fund the administrative costs of the system for expedited process. On November 20, 2002 the Sixteenth Judicial District Court – District Judge was notified by the State of Louisiana, Department of Social Services, Office of Family Support that a written affirmative designation must be executed by a non-custodial parent within ninety days clearly authorizing a portion of the child support payment to be distributed as the court's five percent administrative fee. Support Enforcement Services required the Payor Designation Form on file in every case in which the five percent administrative fee is ordered or Support Enforcement Services will not withhold and disburse the fee to the Hearing Officer Fund. Of the 8,500 cases, approximately 5,000 signed Payor Designation Forms were submitted to Support Enforcement Services authorizing them to extract the court's five percent administrative fee. The Sixteenth Judicial District Court – District Judge is not able to determine the extent to which letters will be obtained on the remaining outstanding cases.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

The St. Mary Parish Drug Court Testing Fund – This fund was established to collect fines and forfeitures, which are collected by the District Attorney Misdemeanor Probation Officers. Such monies will be deposited into this fund and will be administered through the Court Administrator's office for the purpose of supplementing the cost of drug testing.

The Iberia Parish Juvenile Drug Court Fund – This fund was established to administer a federal grant from the U.S. Department of Justice awarded to implement a juvenile drug court. This grant project is supported under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C.3701, et seq., as amended. In November 2001, the administration and management of this fund was taken over by Iberia Parish government.

St. Mary Drug Court Fund – This fund was established to administer a Federal grant awarded by the Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Substance Abuse Treatment (CSAT), and Targeted Capacity Expansion (TCE) Grant. This grant was awarded to Judge William D. Hunter, Division D, for the implementation of the Addiction Recovery Community Homes (ARCH) Network program, which provides residential outpatient recovery home facilities for qualified Sixteenth Judicial District Drug Court Program clients.

St. Martin Drug Court Fund – This fund was established to collect fines and forfeitures, which are collected by the District Attorney Probation Department. These monies will be deposited in this fund and will be administered through the Court Administrator's office for the purpose of implementing and operating a drug court program.

Basis of Accounting – The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures.

Revenues – Enforcement fees and court costs are recorded in the year they are collected by the authorized agencies. Bond premium fees are recorded in the year they are earned. Interest earned on investments is considered susceptible to accrual and is recorded in the year in which it is earned.

Expenditures – Expenditures are generally recognized when the related fund liability is incurred.

Budgets – The District Court prepares and adopts a budget in accordance with R.S. 39:1301 et seq. The proposed budget for the year ended December 31, 2002 was made available for public inspection at a hearing held at the St. Mary Parish Courthouse on December 20, 2001. The proposed budget was formally adopted by the District Court at this time. The budget, which included proposed expenditures and the means of financing them for all governmental funds, was published in the official journals of each parish on December 5, 2001. All appropriations lapse at year-end. The budget is prepared on a

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

modified accrual basis, consistent with the basis of accounting, for comparability of budget and actual revenues and expenditures. Formal budgetary accounts are integrated into the accounting system during the year as a management control device. The District Court is authorized to transfer amounts between line items within each fund. When actual revenues within the General Fund are failing to meet estimated annual budgeted revenues by five percent or more and/or actual expenditures within the General Fund are failing to meet estimated annual budgeted revenues by five percent or more, a budget amendment to reflect such change is adopted by the District Court. Budgeted amounts included in the accompanying financial statements include the original budget amounts and all subsequent amendments.

Encumbrances – Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the District Court as an extension of formal budgetary integration in the funds.

Cash and Investments – Cash and cash equivalents include amounts in demand deposits, interest-bearing demand deposits, and time deposits with original maturities of 90 days or less. Under state law, the District Court may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law or any state of the United States, or under the laws of the United States. Investments are limited by R.S. 33:2955 and the District Court's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments. At December 31, 2002, the investments of the District Court consisted of certificates of deposit with maturities greater than 90 days. These deposits are held at a local bank and are secured by federal deposit insurance and by pledged securities.

Fixed Assets – Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in the General Fund. Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized in the General Fixed Asset Account Group. Public domain or infrastructures are not capitalized. No depreciation has been provided on these general fixed assets. Fixed assets are valued at historical cost or estimated cost if historical cost is not available. All other fixed assets used in the District Court's office are provided by the parish governing bodies and are accounted for in their General Fixed Assets Account Group. The account group is not a fund. It is concerned only with the measurement of financial position and is not involved with measurement of results of operations.

Compensated Absences – The District Court does not have a uniform policy relating to vacation and sick leave. Each judge grants vacation and sick leave at his or her discretion to his or her employees. However, vacation and sick leave are not allowed to be accumulated and carried over from one calendar year to the next.

Interfund Transactions – Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from that fund, which are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

Accounting Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Total Columns on Statements – The total columns on the statements are captioned “Memo Only” to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B – CASH AND INVESTMENTS:

At December 31, 2002, the District Court has bank deposits (book balances) totaling \$2,794,110 as follows:

Demand Deposits	\$ 313,194
Interest-bearing Demand Deposits	172,848
Time Deposits	<u>2,308,068</u>
 TOTAL	 <u><u>\$ 2,794,110</u></u>

Certificates of deposit with a maturity of 90 days or more are classified in the combined balance sheet as Investments. At December 31, 2002, the District Court had \$2,308,068 in certificates of deposits. The remaining carrying amount of \$486,042 is classified as Cash and Cash Equivalents. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2002, the District Court had \$2,794,110 in deposits. These deposits are secured from risk by \$22,103,271 of pledged securities. Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District Court that the fiscal agent has failed to pay deposited funds upon demand.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE C – INTERGOVERNMENTAL RECEIVABLE/PAYABLE:

The following is a summary of the intergovernmental receivables from other governmental units of the Sixteenth Judicial District at December 31, 2002:

Receivable from:

District Attorney: Criminal Court Fund	\$ 166,599
District Attorney: Criminal Bail Bond Fund	10,531
State of LA: Support Enforcement	54,573
St. Martin Parish Sheriff	1,635
Iberia Parish Sheriff	2,245
St. Mary Parish Sheriff	1,166
St. Martin Parish Police Jury	<u>1,186</u>

TOTAL	<u>\$ 237,935</u>
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NOTE D – FIXED ASSETS:

The changes in general fixed assets for the year ended December 31, 2002 are as follows:

Beginning Balance	\$ 121,265
Additions	42,139
Deletions	<u>(4,988)</u>
Ending Balance	<u>\$ 158,416</u>

NOTE E – ACCOUNTS, SALARIES AND OTHER PAYABLES:

	GENERAL FUND	SPECIAL REVENUE FUND	TOTAL
Salaries and Benefits	\$ 33,479	\$ 2,666	\$ 36,145
Other Payables	<u>18,547</u>	<u>18,411</u>	<u>36,958</u>
TOTAL	<u>\$ 52,026</u>	<u>\$ 21,077</u>	<u>\$ 73,103</u>

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE F – PENSION PLAN:

Substantially all employees of the Sixteenth Judicial District Court are members of Parochial Employees Retirement System of Louisiana (System), a cost sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the District Court are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to one percent of final service plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service described above receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana, 70898-4619, or by calling (225) 928-1361.

Funding Policy – Under Plan A, members are required by state statute to contribute 9.5 percent of their annual covered salary and the court is required to contribute at an actuarially determined rate. The current rate is 7.75 percent of annual covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the court are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The court's contributions to the System under Plan A for the years ending December 31, 2002, 2001, and 2000 were \$53,220, \$45,778, and \$31,897, respectively, equal to the required contributions for each year.

NOTE G – LEASES:

The District Court's office had no material capital or operating leases at December 31, 2002.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
NOTES TO THE FINANCIAL STATEMENTS

NOTE H – LITIGATION:

There is no litigation pending against the District Court's office at December 31, 2002.

**NOTE I – EXPENDITURES OF THE DISTRICT COURT NOT INCLUDED IN THE
ACCOMPANYING FINANCIAL STATEMENTS:**

The District Court's offices are located in the courthouses of Iberia, St. Martin and St. Mary Parishes. The respective parish governments pay for the upkeep and maintenance of the courthouses.

The accompanying financial statements do not include certain expenditures of the District Court paid out of the funds of the parish governing bodies or directly by the state.

SUPPLEMENTAL INFORMATION SCHEDULES

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
COMBINING BALANCE SHEET
SPECIAL REVENUE FUNDS
December 31, 2002

	IV-D HEARING OFFICER FUND	IBERIA JUVENILE DRUG COURT FUND	ST MARY JUVENILE DRUG COURT FUND	ST MARTIN JUVENILE DRUG COURT FUND	ST MARY DRUG COURT TESTING FUND	TOTAL (MEMO ONLY)
ASSETS						
Cash and Cash Equivalents	\$ 135,056	\$ -	\$ 7,629	\$ -	\$ 40,460	\$ 183,145
Investments	1,562,910	-	-	-	-	1,562,910
Interest Receivable	844	-	-	-	-	844
Intergovernmental Receivable	54,573	-	303	-	-	54,876
TOTAL ASSETS	\$ 1,753,383	\$ -	\$ 7,932	\$ -	\$ 40,460	\$ 1,801,775

LIABILITIES AND EQUITY

LIABILITIES:						
Accounts, Salaries & Other Payables	\$ 20,774	\$ -	\$ 303	\$ -	\$ -	\$ 21,077
EQUITY:						
Fund Balance - Unreserved - Undesignated	1,732,609	-	7,629	-	40,460	1,780,698
TOTAL LIABILITIES AND EQUITY	\$ 1,753,383	\$ -	\$ 7,932	\$ -	\$ 40,460	\$ 1,801,775

The accompanying notes are an integral part of these financial statements.

SIXTEENTH JUDICIAL DISTRICT COURT - DISTRICT JUDGE

Parishes of Iberia, St. Martin and St. Mary, Louisiana

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

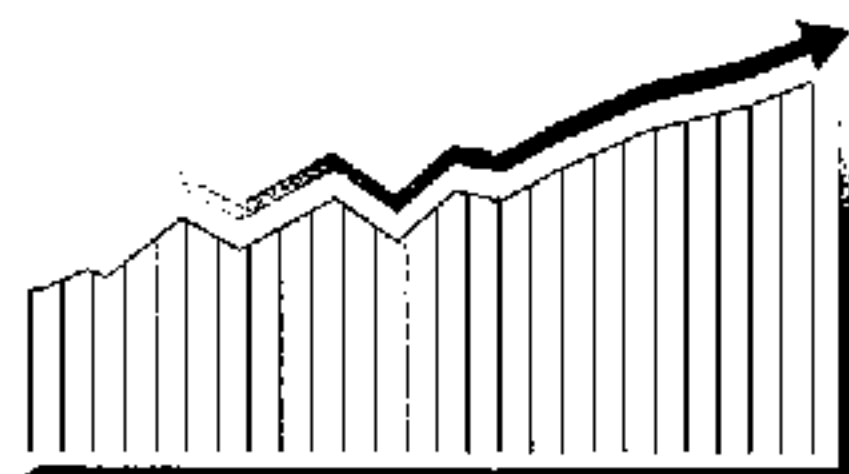
SPECIAL REVENUE FUNDS

For the Year Ended December 31, 2002

	IV-D HEARING OFFICER FUND	IBERIA JUVENILE DRUG COURT FUND	ST MARY JUVENILE DRUG COURT FUND	ST MARTIN JUVENILE DRUG COURT FUND	ST MARY DRUG COURT TESTING FUND	TOTAL (MEMO ONLY)
<u>REVENUES</u>						
Enforcement Fees	\$ 562,164	\$ -	\$ -	\$ -	\$ -	\$ 562,164
Court Costs and Commissions	-	-	-	41,262	11,833	53,095
Interest Earnings	51,110	-	-	-	-	51,110
Federal Grants	-	-	246,902	-	-	246,902
TOTAL REVENUES	\$ 613,274	\$ -	\$ 246,902	\$ 41,262	\$ 11,833	\$ 913,271
<u>EXPENDITURES</u>						
Salaries and Related Benefits	\$ 459,002	\$ -	\$ 89,327	\$ -	\$ -	\$ 548,329
Operating Services	6,402	(45)	113,895	(13)	-	120,239
Professional Fees	30,934	-	18,135	8,454	-	57,523
Materials and Supplies	32,547	-	12,372	-	-	44,919
Travel and Other Charges	3,867	-	5,548	-	-	9,415
Capital Outlay	14,115	-	6,634	-	-	20,749
Transfers Out	-	-	-	50,322	-	50,322
Intergovernmental Agreement	10,000	-	-	-	-	10,000
TOTAL EXPENDITURES	\$ 556,867	\$ (45)	\$ 245,911	\$ 58,763	\$ -	\$ 861,496
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	56,407	45	991	(17,501)	11,833	51,775
FUND BALANCE AT BEG. OF YEAR	1,676,202	(45)	6,638	17,501	28,627	1,728,923
FUND BALANCE AT END OF YEAR	\$ 1,732,609	\$ -	\$ 7,629	\$ -	\$ 40,460	\$1,780,698

The accompanying notes are an integral part of these financial statements.

**INDEPENDENT AUDITORS' REPORT REQUIRED
BY *GOVERNMENT AUDITING STANDARDS***



BOUDREAUX, HENDERSON AND COMPANY, LLP

Certified Public Accountants • Personal & Business Consultants

Caroline C. Boudreaux, CPA

Fran R. Henderson, CPA, CIA

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Gerard B. Wattigny, Chief Judge
Sixteenth Judicial District Court – District Judge
Parishes of Iberia, St. Martin and St. Mary, Louisiana
New Iberia, Louisiana

We have audited the general purpose financial statements of the Sixteenth Judicial District Court – District Judge, as of and for the year ended December 31, 2002, and have issued our report thereon dated May 28, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Sixteenth Judicial District Court – District Judge's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Sixteenth Judicial District Court – District Judge's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no

matters involving the internal control over financial reporting and its operation that we consider to be a material weakness.

This report is intended solely for the information and use of management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties. This report is distributed by the Legislative Auditor as a public document.

Boudreau, Henderson & Co., LLP

New Iberia, Louisiana

May 28, 2003

SCHEDULES AND DATA COLLECTION FORM

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
December 31, 2002

No prior year findings were noted, therefore, no response is deemed necessary.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
SUMMARY SCHEDULE OF FINDINGS AND QUESTIONED COSTS
December 31, 2002

We have audited the financial statements of the Sixteenth Judicial District Court – District Judge as of and for the year ended December 31, 2002, and have issued our report thereon dated May 28, 2003. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2002 resulted in an unqualified opinion.

Section I – Summary of Auditors’ Reports

a. Report on Internal control and Compliance Material to the Financial Statements

Internal Control

Material

Weaknesses ____ Yes X No

Reportable

Conditions ____ Yes X No

Compliance

Compliance Material to Financial Statements ____ Yes X No

b. Federal Awards – There are no federal awards that are required to be audited in accordance with Circular A-133.

c. Identification of Major Programs:

None – There are no federal awards that are required to be audited in accordance with Circular A-133.

Section II – Financial Statement Findings

2002: No matters were reported.

Section III – Federal Award Findings and Questioned Costs

2002: There are no federal awards that are required to be audited in accordance with Circular A-133, therefore there were no findings or questioned costs.

SIXTEENTH JUDICIAL DISTRICT COURT – DISTRICT JUDGE
Parishes of Iberia, St. Martin and St. Mary, Louisiana
MANAGEMENT’S CORRECTIVE ACTION PLAN
FOR CURRENT YEAR AUDIT FINDINGS
December 31, 2002

No current year findings were noted; therefore no response is deemed necessary.

DATA COLLECTION FORM
FOR REPORTING ON STATE AND LOCAL GOVERNMENT AND QUASI-PUBLIC ENTITIES

OMB Form 0348-0057 may be used as a substitute for this form.

Date Submitted / /

RETURN to: Legislative Auditor
Attn: Engagement Processing
Post Office Box 94397
Baton Rouge, Louisiana 70804-9397

1. Fiscal Year Ending Date For This Submission:

12/31/02

3. Audit Period Covered

☒ Annual ☐ Biennial
☐ Other to

2. Type of Report:

☐ Single Audit ☒ GAO Audit Standards Audit
☐ Compilation ☐ Compilation/Attestation
☐ Program Audit ☐ Other

4. AUDITEE INFORMATION

Auditee Name

Sixteenth Judicial
District Court-District Judge

Street Address (Number and Street)

300 Iberia St., Suite 350

Mailing Address (PO No.)

City State Zip
New Iberia, LA 70560

Auditee Contact

Name Title
Stephanie Richardson Court Admin.

Telephone Fax

(337) 369-4466
Email (Optional)

5. AUDITOR INFORMATION

Firm Name

Boudreaux, Henderson & Co., LLP

Street Address (Number and Street)

725 Weldon St.

Mailing Address (PO No.)

P. O. Box 12108

City State Zip
New Iberia, LA 70560

Auditor Contact

Name Title
Fran Henderson, CPA, CIA

Telephone Fax

(337) 365-7900
Email (Optional)

Component Units Included Within the Report and for Which No Separate Report Will Be Issued:

If there are no modifications to the auditor's financial opinion, no reported deficiencies in internal control, no reported instances of noncompliance, and no management letter, check this box and do not complete the rest of the form. ☒

6. FINANCIAL STATEMENTS

- a. Type of audit report on financial statements. ☐ Not Applicable
☐ Unqualified Opinion ☐ Qualified Opinion ☐ Adverse Opinion ☐ Disclaimer of Opinion
b. Is a 'going concern' explanatory paragraph included in the audit report? ☐ Yes ☐ No
c. Do any of the funds have deficit balances? ☐ Yes ☐ No

7. INTERNAL CONTROL

Do the comments on internal control include: ☐ material weaknesses ☐ other conditions

8. COMPLIANCE

Do the comments on compliance include: ☐ criminal acts/fraud & abuse ☐ other noncompliance ☐ not applicable

9. CURRENT YEAR MANAGEMENT LETTER (Finding Caption and No.)

Resolved ☐ Yes ☐ No ☐ No Longer Applicable
Resolved ☐ Yes ☐ No ☐ No Longer Applicable
Resolved ☐ Yes ☐ No ☐ No Longer Applicable

10. SCHEDULE OF CURRENT YEAR FINDINGS/QUESTIONED COSTS (Finding Caption and No.)

\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable
\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable
\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable
\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable
\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable
\$ Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Do any findings address nepotism, ethics violations or related party transactions? ☐ Yes ☐ No

Do any findings address violation of bond indenture covenants? ☐ Yes ☐ No

11. SCHEDULE OF PRIOR YEAR FINDINGS/QUESTIONED COSTS/MANAGEMENT LETTER COMMENTS

(Finding/Comment Caption and No.)

Resolved ☐ Yes ☐ No ☐ No Longer Applicable
Resolved ☐ Yes ☐ No ☐ No Longer Applicable
Resolved ☐ Yes ☐ No ☐ No Longer Applicable
Resolved ☐ Yes ☐ No ☐ No Longer Applicable

AUDITEE SIGNATURE



Date 6/24/03

CPA'S SIGNATURE

Fran Henderson

Date 6/24/03